

## **Responsible Use Agreement and Contract**

### **GENERAL GUIDELINES:**

All 9th-12th grade students at Wheatland High School are issued a technology device (laptop and/or tablet) for their educational use. It is our belief that if reasonable precautions and care are taken in the use of these devices, they should not experience physical damage. Each student and parent is asked to read this document carefully. Once completed with reviewing the document, the student and parent/guardian should complete the authorization agreement on the [usd292.org](http://usd292.org) homepage website indicating their understanding of the guidelines and procedures that will be in place for the use of electronic devices.

### **EDUCATIONAL PURPOSE:**

The use of the Wheatland High School's technology resources is subject to the following terms and conditions:

- The district Internet system has been established for a limited "educational purpose". The term "educational purpose" includes classroom activities, continuing education, professional or career development, and high quality educationally enriching personal research. In compliance with federal law, the school district shall make reasonable efforts to restrict access to inappropriate materials and shall monitor the online activities, as reasonably able, of the end users in the school environment.
- The district Internet system has not been established as a public access service or a public forum. The district has the right to place reasonable restrictions on the material the student accesses or posts through the system. Students are also expected to follow the rules set forth in this agreement, the student disciplinary code, and the law, when utilizing the district Internet system.
- Students may not use the district Internet system for commercial purposes. A user may not offer, provide, or purchase products or services through the district Internet system.

**STUDENT/PARENT RESPONSIBILITY:**

- I/We understand and agree to abide by the rules and regulations of the WHS Responsible Use Agreement and Contract. Failure to abide by this agreement will result in disciplinary action as set out herein.
- I/We understand that the electronic device(s) and its accessory equipment are the property of Wheatland High School.
- I/We understand that I/we must report all device damages or theft/loss of the device(s) to the high school administration.
- I/We understand that I/we will be responsible for one-half of all repair/replacement charges associated with device damages caused through the lack of reasonable precautions. Cost will be set by repair professionals authorized to act in such capacity.
- I/We will take good care of the device(s) and know that I/we may be issued the same device(s) each year.
- I will never loan out the device(s) to other individuals. Misuse of the computer or electronic resources provided on the device by family, friends, or other individuals will ultimately be the responsibility of the student that the device was issued.
- I understand that my school-issued device is subject to inspection at any time without notice and remains the property of Wheatland High School
- I/We agree to file a police report and then provide a copy to high school administration in the case of theft.
- I/We agree to pay for the replacement of any power cord, battery, or stylus (if applicable) in the event any of these items are lost or stolen.
- I/We agree to return the device(s) and power cords in good working condition as determined by the Wheatland High School Technology Department.
- I will abide by all rules and policies outlined in the Student/Parent Handbook, Wheatland High School Acceptable Use/Technology Policy, and the Student/Parent Responsible Use Agreement and Contract while using electronic information resources.
- I/We understand that any information shared, researched, and saved on the school owned device is subject to search without notice and is not private.

- The District reserves the right to log the use of all systems and monitor file-server space utilization. Should it become necessary, files may be deleted.
- The District is not responsible for any internet or network connection interruptions, changes, or consequences arising there from, even if these arise from circumstances under the control of the District. The District makes no warranties of any kind, whether expressed or implied. Service is provided on an “as-is, as-available” basis.
- The District reserves the right to establish such rules and regulations as may be necessary for the efficient operation of the electronic information systems.

### **DEVICE CARE**

- I/We understand that the student, with the support of the parent, is responsible for the daily care and maintenance of the device(s).
- I understand that the device(s) will be returned at the district’s discretion for upgrades and maintenance.
- Items transported in the same backpack and carrying case should be kept to a minimum to avoid placing too much pressure and weight on the device screen.
- Clean the screen with a soft, dry cloth or anti-static cloth.
- I/We will keep food and beverages away from my device(s) since these items may cause damage.
- I/We will not disassemble any part of my device(s) or attempt any repairs.
- I will not place decorations (such as stickers) on the device(s).
- I will not attempt to harm, modify, or destroy hardware or software, or interfere with system security.
- Device(s) must never be left in a car, bus or any unsupervised area.
- Students should never carry their device(s) while the screen is open.

**DIGITAL CITIZENSHIP:**

- I will accept personal responsibility in reporting any misuse of the network to the school administration. Misuse can come in many forms, but it is commonly viewed as any material sent or received that indicates or suggests pornography, unethical or illegal behavior, racism, sexism, inappropriate language, bullying, or violation of other issues described below.
- I/We understand that the use of electronic information resources must be in support of education, research, and the educational mission and core values of Wheatland High School.
- I will use electronic information resources for educational purposes only.
- I agree not to submit, publish, display, or retrieve any defamatory, abusive, obscene, profane, sexually oriented, threatening, racially offensive, cyber bullying/bullying, or illegal material.
- I will abide by all copyright regulations.
- I will not reveal home addresses, personal phone numbers, or network passwords of others or myself. I will not use the network in any way that disrupts the use of the internet by others.
- I understand that many services and products are available for a fee and acknowledge that I am responsible for any expenses incurred.